

**THE WOMEN'S MISSIONARY COUNCIL  
THE NINETEENTH QUADRENNIAL ASSEMBLY**

**SHEREVEPORT CONVENTION CENTER  
SHREVEPORT, LA**

Steering Committee Meeting Minutes  
Mrs. Ida Suggs Chairperson

Committee Members Present -Mrs. Ida Suggs -2<sup>nd</sup> Ms. Rita Washtington-8<sup>th</sup>, Ms. Clide Coppin 6<sup>th</sup>, Dr. Frances Sampson- 6<sup>th</sup>, Barbra Stewart -3<sup>rd</sup>, Linda Lewis -3<sup>rd</sup>, Members Absent-Mrs. Donna Ford Kirkland and Mrs. Neyoma G. Beverly

Purpose: To set the daily agenda, making sure all items are completed or carried over to the next days agenda.

The Women's Missionary Council Steering Committee meeting was called to order on Sunday June 23, 2019 at 2:00p.m. by the Chairperson Mrs. Ida Suggs. Opening prayer was given by Mrs. Linda Lewis. Introductions were made. The Chairperson asked if anyone had ever served previously on the steering committee. No one had. The Missionary Handbook was checked to determine if there were any defined duties for the committee. There were none. The committee determined its daily purpose. Chairperson Suggs said we are on the schedule first everyday so we all have to be in place early. The exhibit hall opens at 7:30 a.m., so that is the time the committee will gather. We must also be on time for the night sessions, as they will also be included in our report. We must take copious notes for all sessions, to provide the President, the Patron Bishop and the executive committee the agenda items as listed in the Program Booklet, each day. The agenda for Monday June 24, 2019 will be followed as listed on pages 15, 16, and 17. We will put a check by every item on the agenda as it is completed, also documents the time each session ends. Any agenda item not completed or tabled will be carried over to the agenda for the next day. We will meet every night after the evening session to compare notes, and answer any questions that may arise. We will need 25 hard copies, one for each person on the executive committee, one for the Patron Bishop and one for each of us. It was also decided that a copy would be given to all Bishops in attendance. In addition to a hard copy, a copy will be emailed to Secretary Dr. Theresa Duhart. Chairperson Suggs will check with President Pegues to determine if there is anyone else she wants us to include to receive a hard copy.

Email addresses were given to the secretary and cell phone numbers were exchanged.  
The meeting was adjourned at 3:30 p.m.

Prayerfully Submitted,  
Mrs. Linda L. Lewis Committee Secretary  
Mrs. Ida Suggs Committee Chairperson

Bishop James B. Walker Patron Bishop